



**REGULAR MEETING OF
THE RIVERSIDE COUNTY
FQHC COMMUNITY HEALTH CENTER BOARD (CHCB)**

June 14, 2017 at 11:30 AM
Riverside University Health System - Medical Center
Education Building Magnolia Room 1
26516 Cactus Avenue
Moreno Valley, CA 92555

PUBLIC INPUT AT THE COMMUNITY HEALTH CENTER BOARD MEETINGS

The meeting of the Community Health Center Board is open to the public. Any member of the public may address this meeting of the Community Health Center Board on any items appearing on the Agenda by raising their hand to be recognized by the Chair, or Acting Committee Chairperson, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A three-minute limitation shall apply to each member of the public, unless such time is extended by the Chair. No member of the public shall be permitted to "share" his/her three minutes with any other member of the public.

MEETING MINUTES

Mission ~ To provide and/or support the delivery of comprehensive, culturally competent, quality primary health care services to the low-income and the underserved population

- I. **Call to Order** at 11:52 AM (A. Garcia, Chair)
- II. **Board Introductions & Comments**
Board Members Present: Art Garcia, Jaime Slayton, Barry Corindia, Jennifer Cruikshank, Tonya Geiger, Steven Horn, Vicki Redding, Priscilla Romero, George White, Cleo Briseno, Chiquita Randle
Board Members Absent: None
- III. **Interim Executive Director Report** (J. Robbins, Interim Executive Director)
J. Robbins explained she has been going out to the FQHC's and realized our productivity is an opportunity for great improvements. She found that the providers are spending too much time on paper work and other related items. She is looking into our current processes to get the proactivity back to where it should be.
- IV. **Adoption and Approval of Minutes** (B. Corindia, Secretary)
 1. Regular Meeting of the Community Health Center Board- May 10, 2017
A correction on page 2 needs to be made VI #3 three sub committees and # 5 The to They.
Motion to approve with the corrections- V. Redding, 2nd- G. White. All in favor
- V. **Comments from the Public** (A. Garcia, Chair)
S. Otta expressed his desire to be on the board and he applied to be a clinic representative. He currently goes to the Rubidoux Care Clinic. A. Garcia let him know an interview by the Membership committee will soon be arranged by J. Slayton.
- VI. **Board Committee Reports** (Committee Chairs)
 1. **Executive Committee** (A. Garcia)
Minutes May 10, 2017- approved; CHCB Training Session provided by the Bureau for Technical is to be completed by August 31, 2017, J. Robbins will contact the Bureau to see if we can get a later date. A. Galindo will sent out a doodle to get the Board Members availability; A. Garcia also announced that the NACH conference will take place in August and arrangements will be made so that members can arrive in San Diego on August 25th and depart August 29th. Board Members

will need to let A. Galindo know by 6/30/17 if they will be able to attend so travel arrangements can start being processed.

2. Finance Committee (S. Horn)

Minutes May 10, 2017- approved; The enterprise conversion is ongoing and hopefully will be completed soon. Staff is looking at bringing on additional staff for the accounting and fiscal side. The Finance Committee is supportive; S. Horn has asked J. Robbins to provide a “Cliff Notes” summary on financial practices for the Grant Budget - this was supposed to be prepared back in January and this was not done then. Staff is helping to prepare the Grant Budget now; Grant Award- the grant was awarded and we are funded for a 3 year project period.; New Start Time - The finance committee will now begin at 8:30am due to the amount of items that need to be discussed ending at 10am; S. Horn would like the Board to review the Financial Management Series Bulletin that is included in the agenda packet. If there is any items that stand out to please let him know so that it can be reviewed and discussed by the Committee.

3. HRSA Regulatory Ad Hoc Committee (A. Garcia)

#3. Staffing Requirement
#7. Sliding Fee Discount
#9. Key Management Staff
#10. Contractual/Affiliation Agreements
#12. Financial Management and Control Policies
#13. Billing and Collections
#14. Budget
#16. Scope of Project
#17. Board Authority
#19. Conflict of Interest Policy

After reviewing and discussing the HRSA Regulatory Ad HOC Committees Recommendation to approve the Action Plan for each unmet Federal requirement a motion was made to approve the plan to bring Riverside FQHC’s into compliance as a block- Motion by: S. Horn, 2nd T. Geiger- all in favor.

4. Membership Sub Committee (J. Slayton)

J. Slayton will be reaching out to S. Otta to arrange and interview for a community representative position; J. Slayton would like to get some clinic representatives to sit on the board, she will be attending the Clinical Managers Meeting to inform them of the Board’s needs. A. Garcia will present at the providers meeting.

5. Board Officers Nominating Committee (B. Corindia)

Nothing to report

6. Bylaws Sub Committee (J. Cruikshank)

J. Cruickshank has asked J. Robbins and M. Knutson to look over our Bylaws and come back to the Committee with recommendations later this year.

7. Health Expo Committee (J. Slayton)

J. Slayton held a phone call with C. Netti and H. Read and came up with a date for the Health Expo, it will be held August 15th 10am-2pm at the Rubidoux Clinic. She would like to invite Life Stream which is our main blood supplier for Riverside County. A flyer is in the process of getting made so that they can canvas for participants and promote the Health Expo.

8. Quality Assurance/Improvement Committee (T. Geiger)

They reported they met and they will do a presentation at the July Board meeting.

9. Board Self-Evaluation Ad hoc Committee (V. Redding)
Nothing to report

 10. Executive Transition Ad hoc Committee (B. Corindia)
Nothing to report

 11. Medical Services Report (G. Leung, M.D., Ambulatory Director Chief of Family Medicine)
A written report was provided in the agenda packet
- VII. **Consent Agenda** (A. Garcia)
(Presented for Block Approval: Board Members have the option of excluding items from a master motion.)
1. Legislative Report (K. Trone, Public Information Officer)
None
- VIII. **Adjournment** (A. Garcia, Chair)

NEXT MEETING:

*Wednesday, Jul 12, 2017 @ 11:00 AM (call to order 11:30 AM)
RUHS Medical Center – Magnolia Room A & B, 26516 Cactus Avenue Moreno Valley CA 92555*

-Signatory on file-

Respectfully submitted by

Co-signed by

Amy Galindo, Recording Secretary

Barry Corindia, Board Secretary